


如何重新連線顯示已離線的印表機（以OSX 10.11及 Window 10作示範）

How to re-connect the printer which is shown "Printer is offline"(OSX 10.11 & Windows 10 as example)

Macintosh

1. 按一下電腦左上角 <  > 圖案，選擇 <系統偏好設定>

Click the upper left <  > icon of the computer, then select <System Preferences>



2. 選擇 <印表機和掃描器>

Select <Printers and Scanners>



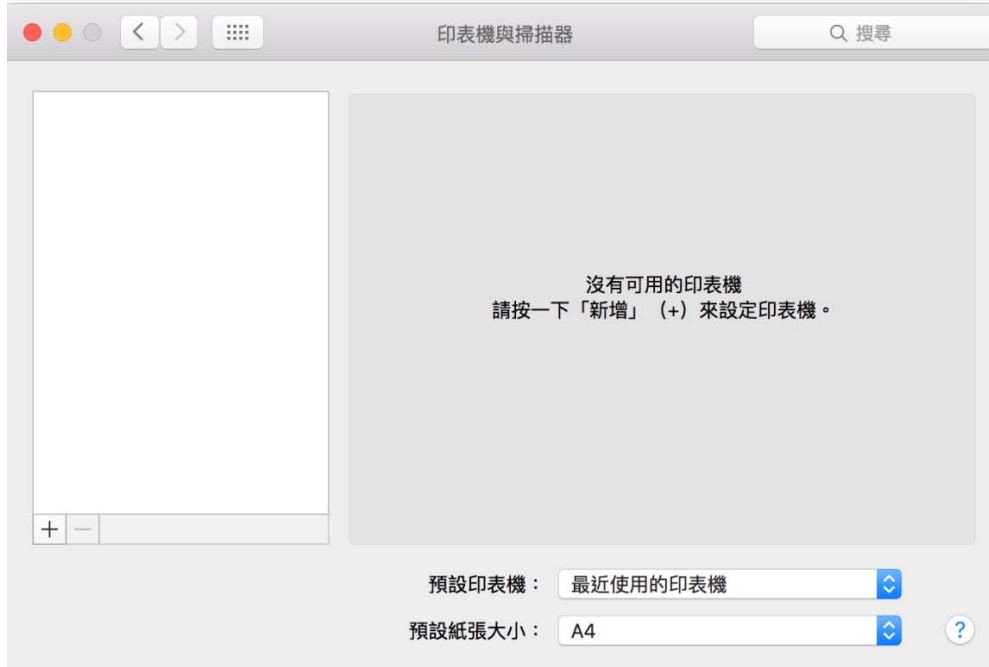
3. 如印表機狀態為<離線>
If the printer status shows <Offline>



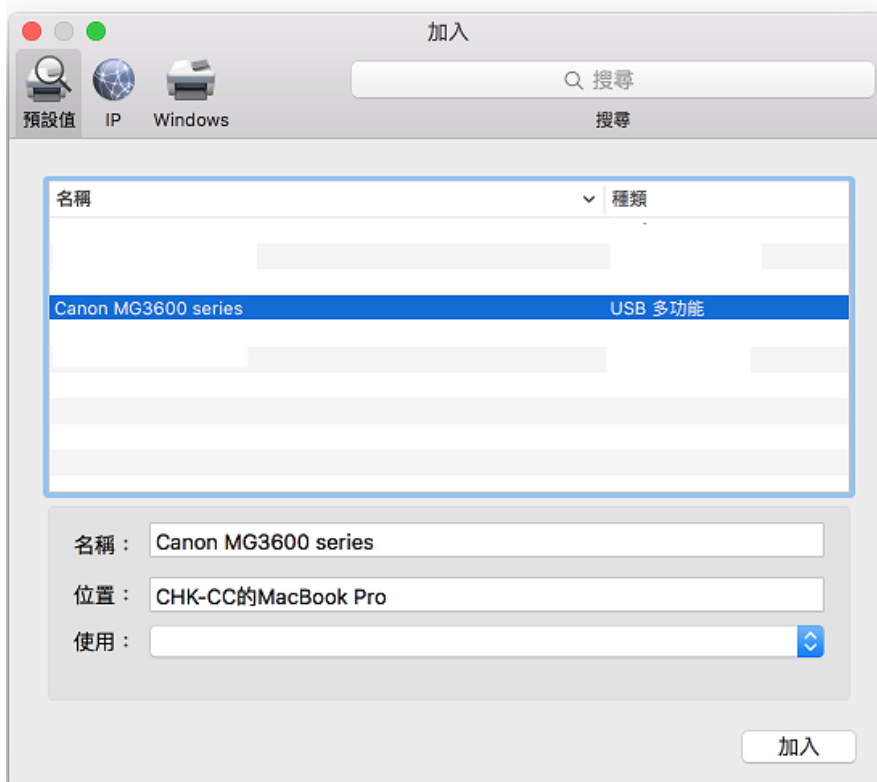
4. 按一下左下方<->號, 然後按<刪除印表機>
Press<-> to delete printer, and then press <Delete Printer>



5. 確保印表機已開啟及已成功連接到網絡／透過 USB 連接，按一下左下方<+>，重新加入印表機
Ensure printer is turned on & connected to the network/ via USB connection, then press <+> button to register the printer





6. 在新增印表機視窗，選擇印表機「Canon MG3600 series」(種類：USB 多功能 / Canon IJ Network)，按一下<加入>
Choose printer as “Canon MG3600 series” (Kind: USB Multifunction/Canon IJ Network), then press “Add”

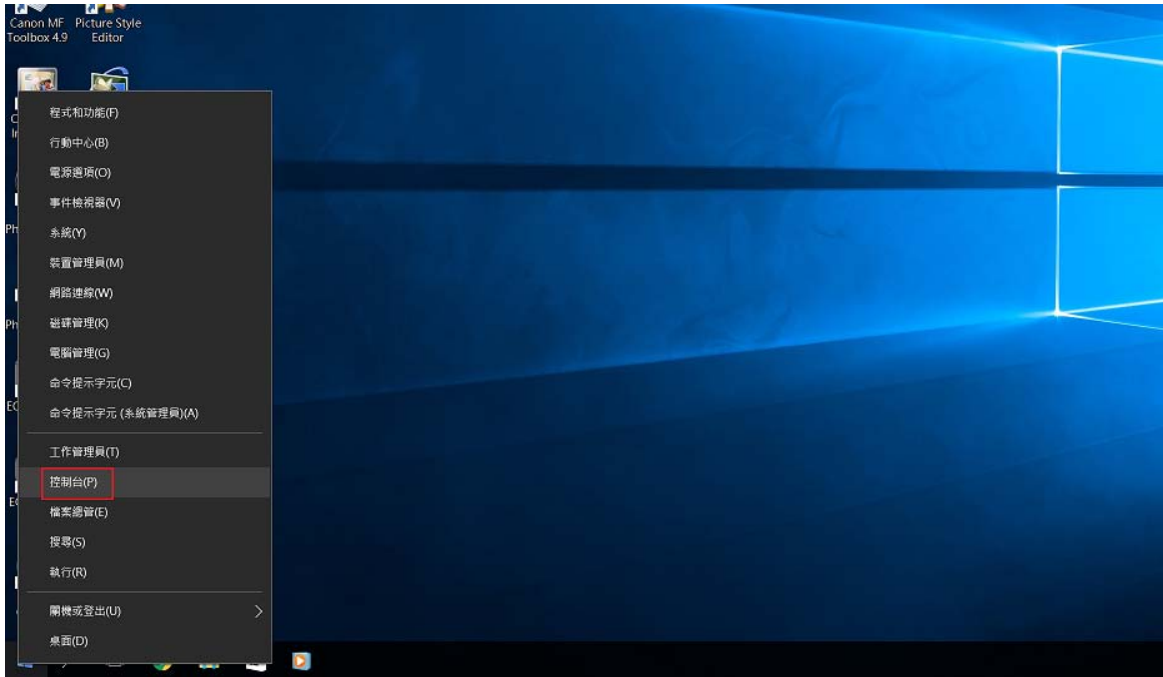


7. 成功加入〈印表機〉後，印表機狀況會顯示為〈閒置〉，設定完成
After added printer, printer status will show "Idle"; setup completed



Windows

1. 於左下角 <  > 按一下滑鼠右鍵選擇 <控制台>
Right Click <  >, and then select <Control Panel>



2. 按 <硬體和音效>
Press <Hardware and Sound>

調整電腦設定



3. 按 <裝置和印表機>
Press <Devices and Printers>

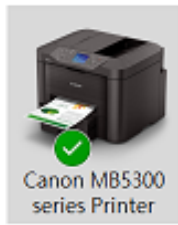


4. 點選已離線（半透明）的印表機後，按一下滑鼠右鍵，選擇 <查看列印工作>
After select the “offline” printer (transparent), right click and then select <See What’s Printing>



5. 按<印表機>
Press <Printer>

印表機 (1)



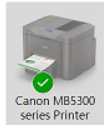
> 裝置 (5)



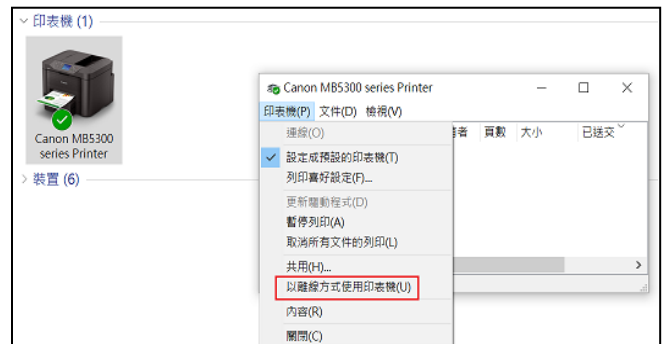
6. 打開<印表機>選單後，請查看<以離線方式使用印表機>是否已打剔，如<以離線方式使用印表機>已打剔，請確定沒有打剔（如右圖）

Open < Printer > menu to ensure <Use Printer Offline> is unchecked

印表機 (1)

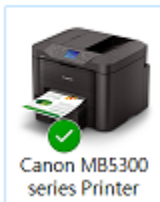


> 裝置 (6)



7. 印表機設定完成，印表機圖案會轉會實色
Setup completed; printer icon will be changed to solid color

印表機 (1)



~完~
~END~